

GS.V State procedures and practices ensure collection and reporting of accurate and timely data.**1. Baseline/Trend Data and Analysis (for reporting period July 1, 2003 through June 30, 2004):**

Various efforts have been made to ensure the accuracy of data entered by the SPOEs into the data system:

- Each SPOE is the electronic record-keeper for the children served in their area. System requirements demand accurate and timely data entry at the child level in order for the children to have valid authorizations for services. These data are maintained at the SPOE and are batched to the CFO on a regular basis.
- Twice a month the CFO sends to DESE an up-to-date superSPOE database that contains child and family data including demographics and eligibility, IFSP information and service authorization data, among other items. This database is used to aggregate and disaggregate data through Access queries for federal reporting purposes, and data is monitored for irregularities through various query results. Questions and clarifications are asked of the SPOEs as appropriate. Examples of data clean-up required based on the database include children whose electronic record may need to be inactivated, children incorrectly marked as duplicates, children in referral over 45 days, etc.
- Various data reports are compiled from the superSPOE and posted on the web monthly. These reports contain referral, timelines, IFSP and inactivation data by SPOE, among others. Posting this report has encouraged more accurate data entry.
- Technical assistance from the CFO Help Desk supports more accurate data entry.
- Data is being used for monitoring for
 - Determining which SPOEs to monitor on-site
 - File selection and data verification on-site
 - Desk reviews for SPOE monitoring as well as regular data reviews
 - Referring consultants to work with SPOEs, service coordinators and providers on specific issues
 - Fiscal data reviews and investigations

2. Targets (for reporting period July 1, 2003 through June 30, 2004):

- Data collection and reporting is accurate and timely.

3. Explanation of Progress or Slippage (for reporting period July 1, 2003 through June 30, 2004):

A large amount of time has been devoted to the development of the webSPOE data system. The new web-based system will greatly enhance Missouri's Part C program and will provide data for program evaluation and monitoring purposes. The new system is expected to be implemented in the Summer of 2005.

4. Projected Targets:

- Data collection and reporting is accurate and timely.
- Additional projected targets are in the Future Activities tables.

5. & 6. Future Activities to Achieve Projected Targets/Results and Projected Timelines and Resources:

See also GS.I and GS.IV

New Cluster/ Probe	Future Activities to Achieve Projected Targets (5)	Projected Targets/ Evidence of Change (4)	Projected Timelines (6)	Resources (6)
GS.V	Final development, testing and implementation of the webSPOE software	webSPOE in place statewide	Ongoing	DSE Staff